

# Salary certificate

## About the employee

This is to confirm that Mr. or Ms. \_\_\_\_\_  
whose birth identification number is \_\_\_\_\_ and whose birth date is \_\_\_\_\_ does work for us.

## About the employer

Ty „for us“, we mean \_\_\_\_\_,  
ID No. \_\_\_\_\_ with its seat at \_\_\_\_\_.

## On the working relationship

The employee has been working at our firm since \_\_\_\_\_,  
currently holding the position of \_\_\_\_\_,  
being with us  for an unlimited time period  for a limited time period until \_\_\_\_\_  
working under  a full-fledged employment agreement  
 a limited contract for services (DPP, or „agreement to complete a job“)  
 a sideline agreement (DPČ, or „agreement on work activities“)  
 another arrangement \_\_\_\_\_.

You may also be interested to learn that, at present, the employee is  
 still within their trial period  
 has been given notice of termination or we are in discussions on their termination.

## Information on the employee's income

At present, the employee draws a gross monthly salary of \_\_\_\_\_ currency: \_\_\_\_\_.  
Translated into take-home pay, for the past three months this was  
\_\_\_\_\_ for the month of \_\_\_\_\_  
\_\_\_\_\_ for the month of \_\_\_\_\_  
\_\_\_\_\_ and for the month of \_\_\_\_\_

The employee's average net income for the past 12 months, i.e., from \_\_\_\_\_  
until \_\_\_\_\_, was \_\_\_\_\_.

We pay them  in cash  into their account No. \_\_\_\_\_  
and their salary  is not subject to any withholdings  is subject to withholdings of \_\_\_\_\_,  
because of \_\_\_\_\_ (court order, garnishments, voluntary arrangement, other, ...).

## More about the person who issued this certificate

The person in charge who issued this certificate goes by the name of \_\_\_\_\_,  
and if anything is unclear, feel free to reach out to them by phone, at \_\_\_\_\_.

Date of issue \_\_\_\_\_

Signature \_\_\_\_\_ Employer's stamp \_\_\_\_\_